**GPSA Board of Directors Meeting Minutes**

Date: September 14, 2023

Location: Marlbank Pool  
115 Old Landing Road  
Yorktown, VA 23692

Time: 7:00 PM

Facilitator: Jeff Griffiths, GPSA President

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| --- | --- | --- | --- | --- | --- |
| Name | Attendance | Position/Pool | Name | Attendance | Position/Pool |
| Jeff Griffiths | -x | President | Adam Steward | -- | Kiln Creek |
|  |  | Vice President | Duane Lassiter | x | Mallory |
| Jennifer Miller | -- | Treasurer | Lisa Lynch | x | Marlbank |
| Suzanne Maddock | x | Secretary | Wayne Holden | x | Northampton |
| Lisa Dessoffy | -- | Beaconsdale | Gretchen Gochenour | x | Poquoson |
| Paul Miller | -- | Beechwood | Heather Rowe | -- | Riverdale |
| Steven York | x | Colony | Suzanne Maddock | x | Running Man |
| Lindsay London | x | Coventry | Lindsey Blackmon | x | Warwick Yacht |
| Laura Ketterman | -- | Elisabeth Lake | Andrea Limbaugh | x | Wendwood |
| Elissa Spruill | x | George Wythe | Whitney Rosario | x | Willow Oaks |
| Paul Kreul | x | Glendale | Kristi Chamberlain | x | Windy Point |
| Joe Blunt | x | Hidenwood | Cindy Isley | x | Poquoson |
| Elisabeth Whetstine | x | James River | Lori Sprott | x | Member at Large |

Eric Ballest - Marlbank

**Agenda Items**

1. Call to Order Meeting was officially started at 7:08pm
2. Roll Call a quorum was established
3. Meeting minutes to be approved next meeting
4. Old Business
   1. 2023 season in review
      1. HOA meeting review: Some issues with parking and another who was prepared with a list of complaints. Challenge with neighborhood with people who parked in front of mailboxes.
         1. Additional comments back to GPSA swim from Coventry Board:
         2. Pay more than what we are paying (Price in line with previous years)
            1. Mini Meet, City Meet, and the Clinic have parking issues
         3. Want a more detailed parking plan for next year. (Work with a parking patrol company, more signs, more cones. Need to have a parking game plan.
         4. York County sheriff presence for parking issues. Could threaten with towing.
   2. Overall, a positive attitude concerning City Meet at Coventry. Can we bus in from another area? Could we use golf carts to shuttle people in, Shuttle from the church parking lot.
      1. Joe: Could offer a free chick-fil-a sandwich to those who park at a designated event.
      2. Lindsey: You get one decal to park at the event and then anyone else would have to be shuttled in.
      3. Jeff: Need more attendants
      4. Gretchen: Run a shuttle at a school or church, it’s the only option to avoid any issues. Handicap with a decal only. Hire a towing company to sit and keep people from parking on the drive in.
      5. Eric: Every team gets five passes that they can allocate anyway they want.
      6. Elissa: Tractor pull and hayride to the pool
      7. If using a bus, keep pool parking lot empty so they can turn around. Use it for handicap only.
   3. City Meet and season in review: Require everyone to have a stroke and turn judge at City Meet. We may need to require pools to provide officials.
      1. Stroke and Turn judges need to be trained to know how to talk to your teams and be forceful enough to get parents to step up.
      2. Dan: Start earlier for volunteer sheet and send out to teams as early as possible.
      3. You can set up volunteers through Swimtopia.
      4. Elizabeth: Need to wait to see how many swimmers per session would qualify which drives the official volunteer spreadsheet.
      5. Glendale: Lots of younger families who done yet understand what it takes to run a meet and how many officials we need to run a meet .
      6. Stroke and turn training need to include videos or a demonstration of the verbiage of each stroke.
      7. Lisa: This gives us as reps a common ground that talks about what happens at what times throughout a meet and the season.
      8. Gretchen: New swimmer orientation with DQ explanation. Parents only to explain the meet, strokes, timeframe, and go over a DQ.
      9. Glendale: Is there a checklist that Reps can go through with their teams at the beginning of the season?
      10. Orientation for new parents: This is how a meet runs, this is what is expected from swimmers and officials. Dedicate 15 minutes of rep training and set agenda for rep meetings and go through topics.
      11. Create a check list of training and spend times at each meeting to talk rep responsibilities. (Lyndsey and Lisa will put together a schedule for the entire year.)
   4. Swimtopia: Positive experience with each pool. 99% loved it. Those who used Time drops were successful. There was inconsistency with who used it between 1 or 2 timers, cards or no cards. WE need to come up with consistent uses.
   5. 8U meet was very positive.
   6. City Meet was run really well. Tons of water, cooling the deck and blocks, and everyone had a great time.
   7. Revisit Aquaplex? Overwhelming no.
   8. Schedule for season: August 3rd in 2024.
5. New Business
   1. Financial review
      1. 11K in bank this year.
      2. Swim Clinic was a tremendous money maker
      3. Pool rental cost: Paid Coventry 3k for use of pool for City Meet and 8U meet.
      4. Clinic coaches – Need to rotate different coaches for this event and make sure to ask if they are available.
      5. 8U meet needs an award for placing next year.
   2. Rules discussion (bona fide swimmer)
      1. Swimmers need to be members of their pools period. You can’t have a special membership status of the pool, dues paying conditions of the pool. Meet membership requirements of the pool. Lifeguard cannot get special status and be able to swim.
      2. Member of the pool or you are not. Pool decides who is a member.
      3. Dan: Some pools are members of HOA. You cannot swim on the team if you don’t pay into the HOA and members of the teams. League of pools – Some pools can offer scholarships, yet other pools cannot do this. Part of employment package.
      4. Lifeguards and coaches – If this is a way to have coaches and swimmers on a team.
      5. Change languages in rules, you may open up for ringers.
      6. We cannot tell what it takes for each pool to be a member.
      7. This is not a rule unique to GPSA
      8. Motion this rule needs to be changed to take GPSA out. A member in good standing and it’s up to the individual pools.
      9. Lisa: Another way to get pool dues out of their members. Need to be a member in good standing with your pools. This is the spirit of this rule to help pools get their money. You can’t come to seem team unless you are a member in good standing. Unless you are a member in good standing, you cannot swim for gpsa. But we have never dictated what it means to be a member in good standing.
      10. Subcommittee that gets together to update the language. Do we want that rule to call out coaches and lifeguards> GPSA, give a special status to a swimmer, financial hardship. Process of submitting rules committee of the situations.
      11. Change rule to member in good standing. Rules change does require
      12. Need to pick a rules committee: Three divisions, with one chair. Heather Rowe would like to be involved.
      13. Strike b, c, d out of Definition of a bona fide swimmer and leave the first paragraph.
      14. Gretchen: Read rule, you can offer membership on swim team as part of benefits, write it in their contract to legitimate their membership. Period .
   3. Proposed new event: City Meet 8&U Mixed 100M Free Relay
      1. Exhibition for next season case by case at the discretion of the reps.
      2. Do we want to add a 100 me relay check list?
   4. Succession planning
      1. We are recapping last season, but we are not officially into next season.
      2. Need a new VP and rules committee. President elect, or a VP role open to shadow with the intent to be president.
      3. Observation: Rules committee needs to not be board members and recommended to have one from each division.
      4. President: Lots of things are done throughout the season that need to be done.
      5. Jeff: Create the nominating committee
         1. Lindsey Blackman (white)
         2. Jay (Red)
         3. Heather Rowe (Blue)
         4. (President, VP, Treasurer, Secretary, Members at large)
      6. Rules Committee: Gretchen – 64
      7. November meeting
         1. 63 swimmer rule (roster suppression)
         2. Reps training at each meeting
         3. 8U Mixed relay
         4. Alignment committee and that proposes for the January meeting
   5. Set 2023-24 BOD meeting schedule
      1. Thursday, November 9th
      2. Thursday, January 11th
      3. March 14th
      4. May 9th
6. Adjournment
   1. Motion to adjourn –Jeff motion to adjourn. Second Dan. All in favor, yes. Adjourn at 8:50 pm